

**BOARD MEMBERS**

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**SUPERINTENDENT OF SCHOOLS**

Shane L. Andrew, Superintendent

*Mission Statement: We are committed to the success of every student!*

DATE: SEPTEMBER 1, 2023  
TO: All Prospective Bidders  
IFB NO.: 24-09, Security Camera Equipment  
RE: ADDENDUM NO. 01

The following addendum is to add Line item 7 to Lot A of Attachment C and to extend the due date from Thursday, September 7, 2023 to **Tuesday, September 12<sup>th</sup>, 2023.**

The information contained herein shall become part of the contract awarded by the District for the specified services. Bidder shall indicate acceptance of the information contained in this addendum by signing in the spaces provided below. The signed addendum shall be included with Bid response.

ADDENDUM NO. 01

1. Reference page 24, ATTACHMENT C, FORM OF PROPOSAL: Amended as follows...

CHANGE

*Please note the addition of Line item 7 of Lot A. A revised version of Attachment C is attached. The revised version of Attachment C must be submitted with bid submission.*

**ALL OTHER TERMS, CONDITIONS, AND PROVISIONS OF IFB 24-09 REMAIN UNCHANGED AND IN FULL FORCE AND EFFECT.**

Sincerely,

Kelsey Molander  
Senior Buyer  
cc: File

**IFB 24-09**

**ADDENDUM NO. 01: RECEIVED AND ACCEPTED**

**COMPANY:** \_\_\_\_\_  
**NAME:** \_\_\_\_\_  
**TITLE:** \_\_\_\_\_  
**SIGNATURE:** \_\_\_\_\_

**DATE:**

\_\_\_\_/\_\_\_\_/\_\_\_\_

ATTACHMENT C  
 FORM OF PROPOSAL  
 IFB 24-09  
 SECURITY CAMERA EQUIPMENT

Bid both Lot A and B. All items must be bid; partial lot bids shall not be accepted.

**LOT A**

**Instructions:** Bid unit price for each specified item as listed. Unit prices bid shall be inclusive of all products, order processing, packaging, technical expertise, delivery, warranty, profit and any other direct and indirect cost associated with the performance of the contract. No additional costs, expenses or surcharges shall be applicable unless specifically permitted herein.

#	Description	March Networks Part Number	Est. Qty.	U/M	Unit Price	Extended Amount
1	VA4 Outdoor IR Dome	39362-101	40	Ea.	\$	\$
2	VA4 Indoor IR Dome	39367-101	15	Ea.	\$	\$
3	VA4 IR MicDome – 2.8 mm lens	39368-101	15	Ea.	\$	\$
4	VA4 IR MicDome – 4.0 mm lens	39368-102	15	Ea.	\$	\$
5	ME6 IR Dome	37992-101	12	Ea.	\$	\$
6	ME8 IR Dome	39532-101	14	Ea.	\$	\$
7	NVR X32 G1 HDD 4x10TB	41022-112	10	Ea.	\$	\$
Total						\$

**LOT B (Balance-of-Line)**

**Instructions:** Products not specifically included in Lot A may be purchased in accordance with discount offered below. Bids shall be submitted in the form of a discount off (-) manufacturer’s most current, authorized, published list prices, in effect at time of product ordering. Bids offered in any other form shall not be accepted. Bidder shall offer a single discount percentage (%) amount, out to the tenths digit (i.e., 25.1%) that shall be applicable to all categories of proposed manufacturer’s security products. The discount shall be applied to product suggested list price to obtain net delivered price. List prices shall be verifiable by referencing manufacturer’s catalog.

Discount offered shall be inclusive of all products, order processing, packaging, technical expertise, delivery, warranty, profit and any other direct and indirect cost associated with the performance of the contract. No additional costs, expenses or surcharges shall be applicable unless specifically permitted herein.

Catalog Title: \_\_\_\_\_ Catalog Volume #: \_\_\_\_\_

Catalog Effective Date(s): \_\_\_\_/\_\_\_\_/\_\_\_\_ to \_\_\_\_/\_\_\_\_/\_\_\_\_

#	Description	List Price	Discount (%)	Discounted Total
1	Security Products – All Categories	\$1000.00	%	\$

Discounted Total = List Price x (1- Discount %)

Example: List price of \$1000.00 x .75 (25% discount) would equal a discounted total of \$750.00

AWARD TOTAL (LOT A + B)	
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**Supplemental Services**

All pricing information submitted by Bidder for supplemental services shall not be evaluated or considered in Bid award. SBAC reserves the right to reject and negotiate proposed pricing with the low, responsive and responsible Bidder if it is deemed to be in the best interest of the District. Furthermore, SBAC reserves the right to purchase specified supplemental services from any source or via any procurement method deemed to be in the District’s best interest.

#	Two-Year Extended Warranty	Price
1	Security Cameras – per camera	\$

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Bidder is advised, prior to submission of Bid, to check the Purchasing Department Website for any Addenda that may have been issued.

Acknowledgement of receipt of addenda (if applicable):

\_\_\_\_\_ Addendum No. 1  
(initial here)

\_\_\_\_\_ Addendum No. 2  
(initial here)

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**QUESTIONNAIRE**

**Bidder Instructions:** Bidder shall provide all information as requested below which shall also serve as a basis for order processing. Failure to indicate any exceptions shall be construed to mean acceptance of terms and conditions as specified. However, the inclusion of any additional terms and conditions not specifically allowed shall not be automatically accepted and may cause rejection of Bid. Should sufficient space not be provided to enable a complete response, Bidder may submit an attachment as an addendum to Bid response.

**Business Operations**

Bidder is a:  Authorized Distribution Partner  Authorized Reseller

Is your business office staffed during regular business hours?  Yes  No Hours: \_\_\_\_\_ to \_\_\_\_\_

**Experience**

Years in business under present name: \_\_\_\_\_

Years providing products/services within the State of Florida: \_\_\_\_\_ Alachua County: \_\_\_\_\_

Has your firm ever done business with the District?  Yes  No

Does your firm currently have contracts with any school districts within State of Florida?  Yes  No

Is yes, list primary contract(s): \_\_\_\_\_  
\_\_\_\_\_

**Designated Account Representative**

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Phone #: \_\_\_\_\_ Fax #: \_\_\_\_\_

Email: \_\_\_\_\_

**Designated Account Representative (Inside Sales)**

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Phone #: \_\_\_\_\_ Fax #: \_\_\_\_\_

Email: \_\_\_\_\_

**Distribution Facility**

Address of primary warehouse distribution facility for which products will be provided under this contract:

Company: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Title: \_\_\_\_\_

Email: \_\_\_\_\_

**Quotations**

Requests for price quotations shall be sent to:  Account Rep. (Inside Sales)  Account Rep. (Outside Sales)

Other: \_\_\_\_\_

**Purchase Orders**

Send to (Company): \_\_\_\_\_

Contact Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone #: \_\_\_\_\_ Fax #: \_\_\_\_\_

**Ecommerce** (Check  as applicable)

Internet URL: \_\_\_\_\_

Available online:  Product List  Product availability  Product Bid Pricing

**Returned Product**

Product may be returned within \_\_\_\_\_ business days of receipt of order.

Exceptions: \_\_\_\_\_

Does your company charge a re-stocking fee for returned items?  Yes  No

If yes, re-stocking fee is \_\_\_\_\_ % of total cost of item ( $\leq 20\%$ ).

**Delivery**

Delivery shall normally be made by:  Own vehicle  Express (UPS, etc.)  Other: \_\_\_\_\_

Delivery for products in stock shall normally be \_\_\_\_\_ business days from receipt of order.

Delivery for products not in stock shall normally be \_\_\_\_\_ business days from receipt of order.

**Quantity Discount** offered?  Yes  No

If yes, quantity discount shall be offered on a:  quote basis at time of order or  as follows: \_\_\_\_\_

\_\_\_\_\_